



International Federation of Aromatherapists

Council Meeting, Saturday 06th June 2020
(meeting held via zoom)

MINUTES

PRESENT:

Trustees:

Kim Lahiri (KL)
Jacqueline Cotterill (JC)
Martyn Yates (MY)
Alison Savage (AS)
Ian Icton (II)
Nana Mensah (NM)
Tracee Cossey (TC)
Sara Hawkins (SH)

CEO:

Pauline Allen (PA)

Secretary:

Graham Hedley (GMH)

1. APOLOGIES FOR ABSENCE

None

2. DECLARATION OF INTERESTS

No conflicts declared.

3. ACCEPTANCE OF MEETING MINUTES – 21st April 2020

The draft minutes of the meetings held on 21st April were agreed.

4. APPOINTMENT OF NEW CHAIR

Martyn Yates was put forward for the Chair position and was unanimously agreed.

5. ANY OTHER BUSINESS

Martyn Yates asked each trustee to introduce themselves and provide background details to help with allocating to a committee. It was decided Kim Lahiri and Alison Savage would be Education, Tracee Cossey, Sara Hawkins and Nana Mensah were appointed for Public Relations. Ian Icton appointed as treasurer dealing with finance and human resources and Jacqueline Cotterill assigned to Charity projects and membership. It was acknowledged these positions would overlap into others and would receive induction.



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It was agreed in the meantime the office would send out an action plan for all committee to review and bring forward ideas to the next council meeting.

The next meeting was Wednesday August 12th was agreed to be held via zoom.